



YLW

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MAP Restricted Area ID Card Application

SEC-32

Kelowna International Airport

Aircrew (Complete Form SEC-32a) Canada (Complete Form SEC-32b)

New Renewal Replacement

MAP#: _____

PROXY#: _____

EXPIRY: _____

NAME: _____
(surname) (given names)

EMPLOYER: _____

OCCUPATION: _____

HOME ADDRESS: _____

PHONE: _____ (business) _____ (residence)

EMAIL: ****REQUIRED****: _____

BIRTHDATE: _____ (year/month/day) HEIGHT: _____

EYE COLOUR: _____

DRIVER'S LICENCE NUMBER: _____ EXPIRY DATE: _____

PROVINCE OF ISSUE: _____ (year/month/day)

IF NO DRIVER'S LICENCE, PLEASE PROVIDE PASSPORT NUMBER AND EXPIRY.

NOTE: THIS APPLICATION WILL NOT BE PROCESSED UNLESS THE APPLICANT HAS SIGNED TO SIGNIFY COMPLIANCE WITH THE "TERMS OF ISSUE" ON THE REVERSE SIDE OF THIS APPLICATION FORM.

This is to certify that the above noted person is an employee of _____ and has demonstrated a frequent and regular operational requirement to access the restricted area at the KELOWNA INTERNATIONAL AIRPORT and/or other Class 1 and 2 Canadian airports for the following reasons:

Signature of authorized representative: _____

Name: _____

Position: _____ Date: _____ (year/month/day)

Office Use Only	
Requirement to access Restricted Area:	Approved <input type="checkbox"/> Denied <input type="checkbox"/> Signature _____
Assigned Zone:	Zone A <input type="checkbox"/> Zone B <input type="checkbox"/> Zone D <input type="checkbox"/> Zone X <input type="checkbox"/> No Access <input type="checkbox"/>

Multi-Airport Pass (MAP) Received: _____ Date: _____

TERMS OF ISSUE

As a holder of a Multi-Airport Pass (MAP), I understand, agree to, and will abide by the following terms of issue:

- a) If I am applying for a Restricted Area Identification Card (RAIC), I hereby expressly consent to the collection and use by the Aerodrome Operator (Kelowna International Airport) of personal information arising from and directly relating to the fingerprint and iris images that will be used to create the biometric templates that will be stored and, in the case of certain specific personal information, displayed on the RAIC. This information is necessary in order for me to be authorized by the Aerodrome Operator through the use of identity verification to access those areas restricted to authorized persons for the specific purposes of my employment at the Kelowna International Airport. Furthermore, I hereby expressly consent to the disclosure of my biometric templates to the Canadian Air Transport Security Authority (CATSA). The Aerodrome Operator will, immediately upon issuing the restricted area identity card, destroy all fingerprint images and iris images that the operator collected from me and any biometric template created from those images that is not stored on the card.
- b) that the MAP issued to me is the property of the Kelowna International Airport and must be returned on request of airport management staff.;
- c) that the MAP may be confiscated by Airport security staff when security regulations and/or protocols are breached;
- d) that the applicants must identify (in writing) the duties being performed within restricted areas at multiple airports;
- e) that the applicants must demonstrate a frequent and regular operational requirement to access multiple airport restricted areas;
- f) that the MAP issued to me is only valid for those restricted areas to which I require access while I am on duty or in the performance of functions directly related thereto;
- g) that the MAP issued to me is not to be used to bypass passenger pre-board screening where, as an intended passenger on a commercial aircraft, I would be subject to such screening;
- h) that the MAP issued to me is subject to the limitations and restrictions set out on the face of the MAP and to any other limitations issued to me in writing by the Aerodrome operator;
- i) that the MAP issued to me has been designed to be worn on the outer clothing on the left or right side of the chest or on the outer left or right upper arm when the chest location interferes with my ability to work, with the front of the MAP visibly displayed;
- j) that as an MAP holder, I will safeguard the MAP issued to me at all times;
- k) that I have been informed of and am subject to any fees associated with the administration of the MAP system;
- l) that I am subject to the requirements of the Airport Restricted Area Access Clearance Program including the requirement for escort or other security controls, where necessary;
- m) that the MAP issued to me shall be returned to the issuing authority (my employer or the aerodrome operator) immediately upon termination of my employment at the aerodrome or other circumstances under which I was issued the MAP;
- n) that Canada Passes will be valid for a maximum of one year from the date of issue, but will not exceed the validity date of the applicant’s Transportation Security Clearance; and
- o) that I have read the relevant excerpts of the Canadian Aviation Security Regulations (sections 332.(1), (2), 327.(1), 328.(1), (2) 331.(1), (2) 332.(1), (2), (3), (4) and these Terms of Issue and understand that failure to comply could result in a maximum monetary penalty payable by an individual of \$5,000 and by a corporation of \$25,000 under the Designated Provisions of the Canadian Aviation Security Regulations. **See attachment.**
- p) pursuant to City of Kelowna Bylaw No. 7982 a \$50.00 fee will be charged for replacement of a lost or damaged Canada Multi-Airport/Aircrew Restricted Area Identification Card. A \$100.00 fee will be charged for a 2nd offence and a fee of \$150.00 will be charged for a 3rd and subsequent offence.
- q) Canada MAP will be valid for a maximum of one year from the date of issue, but will not exceed the validity date of the applicant’s Transport Canada Security Clearance.
- r) that no diesel or gasoline vehicles will idle for more than three (3) minutes while on Airport aprons and property unless in an emergency situation
- s) that no diesel or gasoline vehicles will idle for more than one (1) minute while operating in or within 10 meters of any building on airport property unless in an emergency situation

Canada MAP will be valid for access at “designated aircrew access points” established by Airport Authorities at each specific airport. Any Canada Pass holder who requires access to additional doors/portals at specific airports will be required to apply for access to such doors in the applicable Airport Pass Control Office.

I CERTIFY THAT I HAVE READ, UNDERSTAND AND AGREE TO COMPLY WITH THE TERMS OF ISSUE OF A RESTRICTED AREA IDENTIFICATION CARD.

I UNDERSTAND THAT FAILURE TO COMPLY COULD RESULT IN THE WITHDRAWAL OF ACCESS PRIVILEGES.

APPLICANT’S SIGNATURE: _____

DATE: _____

(year/month/day)

CANADIAN AVIATION SECURITY REGULATIONS

322. (1) A person to whom a restricted area identity card has been issued must not enter or remain in a restricted area unless:

- (a) they are acting in the course of their employment;
- (b) the card is in their possession;
- (c) the card is active; and
- (d) as applicable, they are in possession of a key that has been issued to them for the restricted area, or a combination code or personal identification code that has been assigned to them for the restricted area.

(2) Paragraph (1)(d) does not apply to crew members

327. (1) A person must not:

- (a) lend or give a restricted area identity card or a key that has been issued to them to another person;
- (b) use a restricted area identity card or a key that has been issued to them to allow access to a restricted area at an aerodrome to another person without authorization from the operator of the aerodrome;
- (c) intentionally alter or otherwise modify a restricted area identity card or a key unless they are the operator of an aerodrome or a person designated by the operator;
- (d) use a restricted area identity card or a key that has been issued to another person;
- (e) have in their possession, without reasonable excuse, a restricted area identity card or a key that has been issued to another person;
- (f) use a counterfeit restricted area identity card or a counterfeit key;
- (g) make a copy of a restricted area identity card or a key.

(2) A person, other than the operator of the aerodrome or a person designated by the operator must not:

- (a) disclose a combination code or personal identification code; or
- (b) use another person's combination code or personal identification code.

328. (1) A person to whom a restricted area identity card or a key has been issued must immediately report its loss or theft to their employer or to the operator of an aerodrome who issued the card or key.

(2) An employer who is informed by an employee of the loss or theft of a restricted area identity card or a key must immediately report the loss or theft to the operator of an aerodrome who issued the card or key.

331. (1) A person in possession of a restricted area identity card who is in a restricted area at an aerodrome must, on demand, present the card to the Minister, the operator of the aerodrome, the person's employer or a peace officer.

(2) A person in possession of a restricted area identity card who is being screened by a screening officer at a restricted area access point or at a location in a restricted area must, on demand, present the card to the screening officer.

332. (1) A person in possession of a restricted area identity card must, on demand, surrender it to the Minister, the operator of an aerodrome, a screening officer or a peace officer.

(2) The Minister or the operator of an aerodrome may demand the surrender of a restricted area identity card if:

- (a) the card has expired or has been reported a lost or stolen;
- (b) the card has been deactivated; or
- (c) the surrender of the card is required to ensure aviation security

(3) A screening officer may demand the surrender of a restricted area identity card if:

- (a) the card has expired or has been reported lost or stolen;
- (b) the card has been deactivated; or
- (c) the screening officer is carrying out screening at a restricted area access point or at a location in a restricted area and the person who is in possession of the card refuses to be screened or refuses to submit goods in their possession or control from screening

(4) A peace officer may demand the surrender of a restricted area identity card if:

- (a) the card has been reported lost or stolen; or
- (b) there is an immediate threat to aviation security, the security of any aircraft or aerodrome or other aviation facility or the safety of the public, passengers or crew members, and the surrender of the card is required to respond to the threat.